

In the specification:

Please replace the paragraph beginning on page 13, line 18, with the following rewritten paragraph:

The method step of block 102 may further include determining whether the linkage is shared by any attendees of other meetings that are occurring concurrently with the meeting of interest. This may be accomplished by referring to a stored master meeting file, or to another stored listing that includes times and attendees of different meetings. FIG. 67, for example, illustrates a time-plot that shows several different meetings that are at least partially concurrent with one another. By knowing which attendees are participating in each of these meetings, and by knowing what linkages 16 each of those attendees are connected to the network 10 with (FIG. 1), the total bandwidth consumed for each meeting over each particular linkage 16 can be determined. The step 102 of FIG. 5 may include retrieving and using this information to determine the bandwidth available to communicate with each attendee.